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CITY OF BEAVERTON

Community Development Department Planning Division 12725 SW Millikan Way / PO Box 4755 Beaverton, OR. 97076 Tel: (503) 526-2420 • Fax: (503) 526-2550 www.BeavertonOregon.gov

ZONING MAP AMENDMENT SUBMITTAL CHECKLIST

Revised 01/2016

WRITTEN STATEMENT REQUIREMENTS-

REQUIRED FOR ALL ZONING MAP AMENDMENT APPLICATIONS

- Х A. APPLICATION FORM. Provide one (1) completed application form with original signature(s).
- Х **B.** CHECKLIST. Provide one (1) completed copy of this three (3) page checklist.
 - C. WRITTEN STATEMENT. Provide a detailed description of the proposed zoning map amendment request.

The written statement shall:

- Address all applicable provisions of Chapter 20 (Land Uses).
- Specify the purpose of the zoning map amendment request, why it is being proposed and what the intended result of the amendment request is.
- Provide individual findings specifically addressing how and why the proposal satisfies each of the approval criterions identified in Section 40.97. of the City's Development Code (ORD 2050), attached.
- D. FEES, as established by the City Council. Make checks payable to the City of Beaverton.
- E. SITE ANALYSIS INFORMATION:
 - □ Existing Zoning Map Designation: <u>AF-20</u> □ Site Area: ^{34.2} ac
 - (sq.ft.)
 - **D** Zoning Designation of Abutting Property(ies):_____
- □ Proposed Zoning Map Designation: <u>R1, CC</u>
- F. CLEAN WATER SERVICES (CWS) DOCUMENTATION. Pursuant to Section 50.25.1.F of the City's Development Code requires that all development proposals provide written documentation from Clean Water Services (formerly Unified Sewerage Agency) stating that water quality will not be adversely affected by the subject proposal. Therefore, the City recommends that you contact CWS in order to obtain the required documentation. For more information, please contact Amber Wierck, Environmental Plan Review Project Manager, at (503) 681-3653 or WierckA@CleanWaterServices.org
- G. PRE-APPLICATION CONFERENCE NOTES. (REQUIRED FOR TYPE 2. 3. & 4 APPLICATIONS ONLY) Provide a copy of the pre-application conference summary as required by the City's Development Code Section 50.25.1.E. The Pre-Application Conference must be held within the one (1) year prior to the submission date of the proposed project application.

H. OTHER REQUIREMENTS. Provide documentation showing that the project proposed is permitted by, or satisfies the requirements of, other agencies and/or jurisdictions OR submit a schedule that details the forecasted submission and approval timelines for permits/applications to the respective agencies and/or jurisdictions.

PLANS & GRAPHIC REQUIREMENTS – REQUIRED FOR ALL ZONING MAP AMENDMENT APPLICATIONS

All plans, except architectural elevations, shall be presented at a minimum of 1" = 20' engineering scale and on a maximum sheet size of 24" x 36". Architectural elevations may be presented at an architectural scale. A total of three (3) copies of each plan shall be submitted, unless otherwise noted. All plans shall be folded to fit a legal size file jacket.

Each of the following plans and drawings shall be submitted on **separate sheets**. If the size of the project requires the use of match line sets, each set of match line sets must include a sheet (at a scale to fit a 24" x 36" sheet) depicting the entire site, including match lines, as a cover sheet.

Include all of the following information, as indicated:

A. EXISTING CONDITIONS PLAN:

- 1. North arrow, scale and date of plan.
- □ 2. Vicinity map.

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- **3**. The entire lot(s), including area and property lines dimensioned.
- **4**. Existing zoning designation of the property(ies).
- **5.** Points of existing access, interior streets, driveways, and parking areas.
- 6. Location of all existing buildings and structures, including refuse storage locations, pedestrian/bike paths, swimming pools, tennis courts, tot lots, and lighting.
- **7**. Existing right-of-way and improvements.
- 8. Dimension from centerline to edge of existing right-of-way.
- 9. Surrounding development and conditions within 100 ft. of the property such as zoning, land uses, buildings, driveways, and trees.
- **1**0. Location of existing public and private utilities, easements, and 100-year floodplain.

B. DIMENSIONED SITE PLAN:

- **1**. North arrow, scale and date of plan.
- The entire lot(s), including area, property lines dimensioned and labeled "front," "side," and "rear."
- □ 3. Proposed zoning designation of the property(ies).
- **4** Points of access, interior streets, driveways, and parking areas.
- 5. Location of buildings and structures, including refuse storage locations, pedestrian/bike paths, swimming pools, tennis courts, and tot lots.
- □ 6. Rights-of-ways, dedications and improvements.
- **7** Dimension from centerline to edge of rights-of-ways.
- 8. Surrounding development and conditions within 100 ft. of the property such as zoning, land uses, buildings, driveways, and trees.

I have provided all the items required by this three (3) page submittal checklist. I understand that any missing information, omissions or both may result in the application being deemed incomplete, which may lengthen the time required to process the application.

Li Alligood, AICP

Print Name

Faceful

Digitally signed by Li Alligood, AICP DN: C-US, E-Ji.alligood@otak.com, O="Otak, Inc.", OU=Portland Planning & Design, CN="Li Alligood, AICP" Date: 2020.12.20 14:43:00-08'00' 503.415.2384

Telephone Number 12/20/2020

Date

Signature